

MUNICIPALITY OF GINATILAN, CEBU
 Standard Form Number: SF-GOOD-80
 Revised on: May 24, 2004
 Standard Form Title: **Request for Quotation**

Project Reference Number: 2021-04
 Name of Project: Procurement of Copier Toner & Ink Printer
 Location of Project: Ginatilan, Cebu
 Date: _____
 Quotation No.: _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith:

ROSEMARIE C. CATUBIG
 Procurement Officer

- NOTE: 1 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 2 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 3 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	Copier toner - FUJI S2110	12 bot		
	Computer ink (black & colored) BROTHER DCP - T310	42 bot		
TOTAL				

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Brand Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

 Printed Name/Signature

 Tel. No. / Cellphone No.
 e-mail address: _____
 Date: _____